FFN Deposit Summary

Instructions:

1) If your event has funds coming in, please deposit all funds prior to the event date.
2) Submit any event expenses incurred on a FFN expense form for reimbursement.
3) Please email Deposit Summary to FFN Treasurer Michelle Sovacool msovacool@sundanceltd.com or by Kid Mail to the Attn of Alaina Sovacool 1b
4) Complete below and turn in Deposit Summary and funds to Rectory.
5) Mark FFN and Event name on envelope.

Chairperson Name: _____

Event Name: _____

Event Date: _____

Deposit Date: _____

Cash Summary		
Denomination	**Number**	**Amount**
Coin Total		$0.00
$1		$0.00
$5		$0.00
$10		$0.00
$20		$0.00
$50		$0.00
$100		$0.00

Cash Total **$0.00**

Check Summary		
Payee Name	**Check Number**	**Amount**

Check Total **$0.00**

Deposit Total	**$0.00**